

## Checklist of documents for application for Certificate of Entry for non-Thai nationals

1. Spouses, parents or children of Thai nationals
2. Those having Certificate of Residence, including their spouses or children
3. Those having permission to work in Thailand, including their spouses or children
4. Students of approved educational establishments
5. Those needing to receive medical treatment in Thailand, including their accompanying persons, except for treatment of COVID-19
6. Diplomats, international organizations officers, and foreign government representatives, including their spouses, parents, or children
7.  Holders of “O-A” (long stay) visa / eligible applicants for “O-A” (long stay) visa

NB: If the documents are not in Thai or English, they **must be translated into Thai or English, and must be duly certified.** The original document must be presented together with the translation.

### 1. Spouses, parents or children of Thai nationals<sup>1</sup>

- Completed declaration form
- Application for Non-Immigrant “O” visa (or a valid visa or re-entry permit, if already issued)
- Copy of passport of the applicant
- Copy of passport of the Thai spouse, parent, or child
- Copy of marriage certificate (*in case of spouses of Thai nationals*)
- Copy of birth certificate of the Thai national, indicating parental relationship with the non-Thai national (*in case of parents or children of Thai nationals*)
- Health insurance policy which expressly covers treatment and medical expenses in relation to COVID-19, with a minimum coverage of 100,000 USD
- Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- Confirmation of Alternative State Quarantine (ASQ) hotel booking for a 14-day quarantine, starting on the date of arrival

<sup>1</sup> Permitted to enter Thailand under Clause 3(6) of the Regulation (No. 1) issued on 25 March 2020 under Section 9 of the Emergency Decree on Public Administration in Emergency Situations B.E. 2548 (2005), as amended.

**2. Non-Thai nationals who have Certificate of Residence or have been permitted to take up residency in Thailand, including their spouses or children<sup>2</sup>**

- Completed declaration form
- Copy of passport
- Certificate of Residence and the re-entry permit which is still valid
- Official document proving the relationship with those having Certificate of Residence or permission to take up residency in Thailand, either as a spouse or a child (*in case of spouses or children*)
- Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- Health insurance policy which expressly covers treatment and medical expenses in relation to COVID-19, with a minimum coverage of 100,000 USD
- Confirmation of Alternative State Quarantine (ASQ) hotel booking for a 14-day quarantine, starting on the date of arrival

**3. Non-Thai nationals who have work permit in Thailand or have been granted permission to work in Thailand in accordance with Thai laws, including their spouses or children<sup>3</sup> (excluding volunteers, performers, and religious practitioners)**

- Completed declaration form
- Application for an appropriate visa (or a valid visa or re-entry permit, if already issued):
  - Non-Immigrant “B” for those permitted to work in Thailand by the Ministry of Labour
  - Non-Immigrant “IB” for those permitted to work in Thailand under Thai investment laws
  - Non-Immigrant “M” for media
  - Non-Immigrant “RS” for researchers permitted to work in Thailand
  - Non-Immigrant “O” for their spouses and children
- Copy of passport
- A valid work permit in Thailand or letter from relevant Thai authority confirming permission to work in Thailand (WP.3, approval letter from BOI, or approval letter from IEAT)

<sup>2</sup> Permitted to enter Thailand under Clause 3(7) of the Regulation.

<sup>3</sup> Permitted to enter Thailand under Clause 3(8) of the Regulation.

- Official document proving the relationship with those having permission to work in Thailand, either as a spouse or a child (*in case of spouses or children*)
- Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- Health insurance policy which expressly covers treatment and medical expenses in relation to COVID-19, with a minimum coverage of 100,000 USD
- Confirmation of Alternative State Quarantine (ASQ) hotel booking for a 14-day quarantine, starting on the date of arrival

#### **4. Students of educational establishments in Thailand approved by Thai authorities, including their parents or guardians, excluding students of non-formal schools in accordance with laws on private schools or of any other similar private educational establishments<sup>4</sup>**

- 4.1 **Eligibility**: the students must be accepted/enrolled at educational establishments approved by Thai authorities, which include:
- public and private schools
  - public and private universities
  - international schools and universities.

This category **DOES NOT** include students of non-formal schools in accordance with laws on private schools or other similar private educational establishments.

#### **4.2 Required documents**

- Completed declaration form
- Application for an appropriate visa (or a valid visa or re-entry permit, if already issued):
  - Non-Immigrant “ED” for students
  - Non-Immigrant “O” for their parents or guardians
- Copy of passport
- Letter confirming the student status or admission at the establishment
- An attestation from a competent Thai authority that regulates the concerned establishment (except for international schools or higher educational institutions)
- Official document proving the relationship with the student as his/her parent or guardian (*in case of parents and guardians of the students*)

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<sup>4</sup> Permitted to enter Thailand under Clause 3(9) of the Regulation.

- Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- Health insurance policy which expressly covers treatment and medical expenses in relation to COVID-19, with a minimum coverage of 100,000 USD
- Confirmation of Alternative State Quarantine (ASQ) hotel booking for a 14-day quarantine, or confirmation of Organizational Quarantine from the educational institution for a 14-day quarantine, starting on the date of arrival

## **5. Non-Thai nationals who need to receive medical treatment in Thailand, including their accompanying persons, except for treatment of COVID-19<sup>5</sup>**

- Completed declaration form
- Application for an appropriate visa (or a valid visa or re-entry permit, if already issued):
  - Non-Immigrant “O” (for a stay of 90 days)
  - Tourist “MT” (for a stay of 60 days)
- Copy of passport
- Copy of Confirmation Letter (*Form DHSS/AHQ 1*) completed by an Alternative Hospital Quarantine (AHQ) facility\* and authorized by the International Health Division, Department of Health Service Support
- Copy of Affidavit of Support (*Form DHSS/AHQ 2*), in case the patient will be accompanied by assistant(s). The Form must be completed by the patient and must bear the official seal of the Department of Health Service Support.
- Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- Health insurance policy which expressly covers treatment and medical expenses in relation to COVID-19, with a minimum coverage of 100,000 USD
- Proof of guarantee that the applicant can cover all expenses relating to medical treatment and all other expenses throughout the entire stay
- Please note that the patient can be accompanied by a maximum of 3 assistants, who must be quarantined at the same hospital as the patient and the period of their stay in Thailand needs to be at least 14 days.

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<sup>5</sup> Permitted to enter Thailand under Clause 3(10) of the Regulation.

- The patient must apply for the Confirmation Letter and Affidavit of Support (if applicable) **directly with the certified AHQ facility**.
- Application for the Certificate of Entry should be submitted to the Royal Thai Embassy **only when** the applicant has obtained the Confirmation Letter (*Form DHSS/AHQ 1*) and Affidavit of Support (*Form DHSS/AHQ 2*) from the AHQ facility.

**6. Persons on diplomatic or consular missions or under International organizations, or representatives of foreign governments or agencies performing their duties in Thailand, or any other persons in international agencies, that the Ministry of Foreign Affairs gives permission pertaining to necessity, including their spouses, parents, or children<sup>6</sup>**

- Completed declaration form
- Official Note issued by the Ministry of Foreign Affairs of the sending State or international organisation, clearly stating the names and positions of the applicants, the purposes of entry, and the intended dates of arrival/flight details
- Letter from applicant's agency (or agency of his/her spouse, parent or child) affirming the agency's responsibility for the expenses relating to the applicant's healthcare or medical treatment, including expenses relating to COVID-19, throughout the applicant's stay in Thailand, or providing a guarantee that the applicant is able to cover such expenses
- Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- Confirmation of Alternative State Quarantine (ASQ) hotel booking for a 14-day quarantine **or** confirmation of Organizational Quarantine (OQ) arrangement, organised the applicant's agency in Thailand and approved by the Ministry of Public Health, starting on the date of arrival
- Application for an appropriate visa (or a valid visa or re-entry permit, if already issued):
  - Diplomatic "D" for holders of diplomatic passport or red UNLP
  - Official "F" for holders of official passport or blue UNLP
  - Non-Immigrant "F" for holders of ordinary passport

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<sup>6</sup> Permitted to enter Thailand under Clause 3(3) of the Regulation.

## 7. Holders of “O-A” (long stay) visa / eligible applicants for “O-A” (long stay) visa<sup>7</sup>

- ☑ Completed declaration form
- ☑ Application for Non-Immigrant “O-A” visa (or a valid “O-A” visa)
- ☑ Copy of passport
- ☑ Confirmation of flight booking (if case of indirect flights, please provide booking confirmation for all connecting flights)
- ☑ Health insurance policy which expressly covers treatment and medical expenses in relation to COVID-19, with a minimum coverage of 100,000 USD (*note that this is a separate requirement from the requirement for “O-A” visa application. The health insurance submitted for “O-A” visa application can be used for COE application **\*only if\*** it expressly covers treatment and medical expenses in relation to COVID-19 with a minimum coverage of 100,000 USD, while also meeting the specific criteria for “O-A” visa application - <https://thaiembassy.at/index.php/en/type-of-visa/non-immigrant-visa-o-a-long-stay-retirement-stay-visa-in-english>)*
- ☑ Confirmation of Alternative State Quarantine (ASQ) hotel booking for a 14-day quarantine, starting on the date of arrival

**\*\*The Embassy reserves the right to request additional documents as necessary\*\***

### **All non-Thai nationals travelling to Thailand must present the following documents at check-in & at immigration control in Thailand**

- Certificate of Entry (COE)
- Valid visa or re-entry permit
- Health insurance policy (or Letter of Guarantee in case of diplomats)
- Medical Certificate with a laboratory result indicating that COVID-19 is not detected, using RT-PCR method, issued no more than 72 hours before departure
- Fit to Fly Health Certificate, issued no more than 72 hours before departure
- ASQ/AHQ/OQ booking confirmation

***\*\*\*Information provided here is subject to change without prior notice\*\*\****

<sup>7</sup> Permitted to enter Thailand under Clause 3(11) of the Regulation.