



## ANNOUNCEMENT

The Royal Thai Embassy wishes to announce that, with reference to the Royal Thai Embassy's Announcement, dated 28 April 2021, on the discontinuation of functions of honorary consular officers regarding visa issuance and legalisation, visa services for residents of Austria, Slovakia and Slovenia will be adjusted from 28 May 2021 onwards, until further notice, as follows:

1. Visa applications may be submitted **in person** at the Royal Thai Embassy in Vienna. The procedures for visa application in person remain unchanged.

2. As an alternative, visa applications may be submitted **by post** in accordance with the following procedures:

2.1 **Online registration:** the applicant must first complete an online registration form via the Embassy's website ([www.thaiembassy.at/en/visa-application-by-post.html](http://www.thaiembassy.at/en/visa-application-by-post.html)). The registration system will commence on 28 May 2021.

2.2 **Submission of documents by email:** after completing the registration, the applicant must send electronic copies of all required documents to email: [visa@thaiembassy.at](mailto:visa@thaiembassy.at) with Subject: "Visa Application, *the applicant's full name*".

2.3 **Approval by the Embassy:** the Embassy will consider the applicant's documents and inform the applicant of the outcome by email. The Embassy may request additional documents as deemed necessary.

2.4 **Submission of documents & fees by registered post only:** upon approval and advice by the Embassy, the applicant must send to the Embassy by registered post the following:

- (1) Completed and signed application form (1 page);
- (2) Valid passport with at least two empty pages;
- (3) Application fee (in cash, non-refundable);
- (4) Envelope addressed to the applicant's address and postal fee (**10 Euro** in cash, for return of passport);
- (5) Other documents as requested by the Embassy.

*Please note that any applications sent without approval from the Embassy, or with incomplete documents or inadequate fees, will be rejected.*

2.5 **Return of passport:** the Embassy will return the passport to the applicant by post in the envelope provided. Visa processing time may take up to 10 working days from the date of receipt of the applicant's required documents and applicable fees by post. The Embassy does not take responsibility for any damage to, or loss of, postal packages or enclosed items.

**Information on required documents, applicable fees, and other terms and conditions are provided, and periodically updated, on the Embassy's website: [www.thaiembassy.at/en/consular-services.html](http://www.thaiembassy.at/en/consular-services.html). The Embassy reserves the right to modify any relevant requirements without prior notice.**

